

2023-2024 Environmental Reference Card

All people who operate on the Kenora SFL must have this card in their machine and pickup. You must also be familiar enough memory or with this card to answer auditor questions by reading directly from this card. **This card expires on April 30, 2024.**

Environmental Training Expectation

All people working on the Kenora SFL are required to complete Environmental training annually and sign off as having done so. If you have not done this, stop work and talk to your supervisor.

Pre-Work Expectations

- 1) All machines need to have either a Harvest Prework or a Harvest/Road Construction Prework or a Road Construction Prework or Road Upgrading Map while working on the Kenora SFL
- 2) Supervisors must review the Prework or Map with the operator prior to commencing operations

Miitigoog EMS and SFM Policy Highlights

- 1) Promote responsible forestry
- 2) Harvest at sustainable rates
- 3) Protect forest from damaging agents/pests
- 4) Reforest harvested areas promptly
- 5) Maintain long-term forest and soil productivity
- 6) Protect water bodies and riparian zones
- 7) Protect threatened and endangered species
- 8) Identify special sites and manage for them
- 9) Comply with environmental and social laws
- 10) Implement competent training programs
- 11) Continuous improvement
- 12) Monitor, measure, and report performance



SUSTAINABLE FORESTRY INITIATIVE®

SFI certification is based on the premise that responsible environmental behaviour and sound business decisions can co-exist

Core Objectives:

- | | |
|---------------------------------------|------------------------------------|
| 1) Sustainable forestry | 9) Training and Education |
| 2) Forest Productivity and Health | 10) Community Involvement and |
| 3) Protection Water Resources | Social Responsibility, and Respect |
| 4) Protection of Biological Diversity | for Indigenous Rights |
| 5) Aesthetics and Recreation | 11) Transparency |
| 6) Protection of Special Sites | 12) Continual Improvement |
| 7) Legal Compliance | 13) Responsible Fibre Sourcing |
| 8) Research | |

Species at Risk (SAR) and Invasive Species (IS) Points to Remember

- 1) We have SAR and IS in our SFL operating area
- 2) You should have IS and SAR Index Cards in your machine
- 3) Stop and contact your supervisor if you encounter any IS or SAR

Kenora Spill or Emergency Plan

- 1) **Safety** - Take charge and ensure the area is safe of ignition sources and fumes
- 2) **Stop** - Stop the source, upright, turn-off, plug leak, de-energize
- 3) **Contain** - Use spill kits, sawdust, dirt, snow, berms and ditches to contain spill. Direct spill away from watercourses. Build berms and ditches
- 4) **Report** - Report if:
 - Greater than 1 litre of fuel/oil into a watercourse
 - Greater than 25 litres of fuel/oil elsewhere
 - Compressed gas, pesticides, explosives - according to reportable quantities table
- 5) **Clean-Up** - Where possible clean up (use spill kit, sand, sawdust, snow, dirt)
- 6) **Disposal** - Follow supervisors instructions

Kenora Spill or Emergency Contact Numbers

Miisun Integrated Resource Management Co.	1-807-467-3351
Ministry of Environment and CC	1-888-367-7622
Ministry of Natural Resources and Forestry	1-807-468-2501
Ontario Spills Action Centre - 24 hours	1-800-268-6060
OPP - communications centre	1-888-310-1122
Ministry of Labour	1-800-465-5016
Ambulance Contact	911 or 468-3311
Hydro One - 24 hours	1-800-434-1235
Poison Control	1-800-268-9017
MNR Fire Region	1-888-284-3473
Woods Modifications	1-800-465-5311

Hazardous Material and Waste Requirements

- 1) All hazardous material containers must have WHMIS labels (propane tanks, jerry cans, gallon jugs, etc.)
- 2) For every hazardous material on site, Safety Data Sheet (MSDS) must also be on site
- 3) Operating areas must be litter free at all times
- 4) Temporary bush camps must follow proper waste disposal procedures for dealing with grey water and constructing privy pits

Washing Equipment Expectations

- 1) Machines cannot be washed within 100m of watercourses
- 2) Wash water must not be able to directly enter watercourses
- 3) Do not wash machines in ponded water
- 4) Wash machines on roads, landings or pits
- 5) Clean up and properly dispose of all spillage



2023-2024 Focus Areas

1. Roadside Utilization
2. Safety and Personal Protective Equipment
3. Communications with Miisun
4. SDS Awareness and Binder

REPORT NEAR MISSES AND SUPPORT CONTINUOUS IMPROVMENT OF YOUR EMS

- 1) No smoking within 3m of fueling area
- 2) Machine being refuelled must be turned off
- 3) Do not dispense fuel within 30m of a waterbody
- 4) Do not wedge fuel nozzles open during refuelling
- 5) Do not fill tanks to more than 95% of their capacity
- 6) Do not park unattended tank within 100m of a waterbody
- 7) A spill kit and fire extinguisher must be present while refuelling
- 8) Operator must be present at the tank when refuelling is occurring
- 9) Nozzles must be stored in a secured drip catchment when not in use



Stop Work When

- 1) If it's unsafe to do the job
- 2) If extreme weather conditions are present
- 3) If you are unsure of your location or instructions
- 4) If a sensitive site is found and not identified on your prework (stick nest, bear/wolf den, heritage site, sensitive soils, SAR plant)
- 5) If operations are not in compliance with approved plans or regulations



Operators Environmental Management System (EMS) Responsibilities

- 1) Have a general awareness of EMS
- 2) Know my Standard Operating Procedures
- 3) Know the Emergency Response Procedures
- 4) Know how I can affect the environment in my job
- 5) Know potential consequences for not following EMS procedures
- 6) Know who is my supervisor and SFL representative
- 7) Know the location of fire tools, first aid kits, spill kits and contact phone numbers while on the job site
- 8) Know how to read a Pre-Work and have it in the machine



Spill Kit Requirements (450-5000L)

- 1) Ten fuel absorption pads (oil select - 48cm x 43cm x 7mm)
- 2) One containment boom (oil select - 7.5cm x 3.6m)
- 3) One pair of rubber gloves
- 4) One disposal bag
- 5) All contained in 5 gallon pail or yellow nylon bag
- 6) >5000L see Miitigoog SOP 10 (Fuel Storage and Transportation)



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